



Fingringhoe

Church of England (VA) Primary School

In order to process your application, we require you to complete this mid-year admissions form, prior to the Headteacher making a decision. In accordance with our admissions policy this information is subject to ranking, as per the admissions policy. This application form replaces the mid-year application process that would have previously involved an application via Essex County Admissions department.

From April 2022 the following applies:

Mid-year application definition - this is outside the application process for Reception places. An application form is available on our website

<https://fingringhoeprimaryschool.co.uk/> or please call 01206 729266 to request a copy via email. Application forms are mandatory, in order to be assessed alongside our current admissions policy.

The school aims (wherever possible) to inform parents/carers with the outcome of their mid-year application in writing or via email within **10** school days. This may fall outside of the 10 school days during school closure periods.

The information taken overleaf allows the school to process the information in accordance with our published admissions policy and our data protection policy to ensure that essential information is taken. Once received an outcome will be notified within 10 school days, if we are unable to meet your request for a place(s) immediately there will be an option to add your information to the waiting list and retain this information until the end of the academic year.

If your application is for a Looked After Child, or Previously Looked After Child, or if your Education Health Care Plan states Fingringhoe Primary School, then please confirm this on the form overleaf.

Fingringhoe CE Primary School fully complies with information legislation.

For the full details on how we use your personal information please visit www.fingringhoeprimaryschool.co.uk.

Interim Headteachers: Ms. Donna Parker

Mrs. Ruth Cornell

SENDCO: Mrs. R. Marchant





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Date of application	
Child's name	
Date of Birth	
Current school year / year applied for	
Current address	
Parent's / Carer's full name/s	
Parent's / Carer's full address (If separated please state who the child resides with)	
Length of time resided at a UK address	
If moving, please state new address (if known and expected date of move)	
Name of current school child attends / previous school (date left)	
Are you applying for a place based on: Please circle, if applicable	LAC (Looked After Child) PLAC (Previously Looked After Child) EHCP (Education Health Care Plan)

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Additional comments for consideration

For office use only

Published admission number for year applied for_____	If refused, is this based on KS1 class size _Y/N_____
Number on roll as at Autumn 2022 - Include any students recently offered who are not yet on roll _____	Can a place be offered to this student: _____Y/N_____
Place on waiting list: Please circle Y/N	

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